

**Juntura School District #12  
Board Meeting Minutes  
November 6<sup>th</sup>, 2018 at 6:00 pm**

**CALL TO ORDER –**

Danny called the meeting to order at 6:00 pm. Board members in attendance and comprising a quorum were: Candy White, Danny Pozzi, Joe McKay, Ethan Bentz, and Tony Joyce. Also in attendance was Kathleen Schram, Sarah Erstrom, Mitzi Defenbaugh, and Ed Holt.

Ethan motioned to approve the minutes for October, 2018 and Candy seconded the motion. The motion passed unanimously 4-0.

**BUSINESS –**

Tony motioned to approve the bills for October 2018 and Joe seconded the motion. The motion passed unanimously 4-0.

The 2017-2018 Audit was presented to the board by Matt Mejia. Tony motioned to approve the 17-18 audit, and Candy seconded the motion. The 2017-2018 audit was accepted by the board.

Mitzi addressed the board with some concerns about her job duties. She didn't know exactly what all she was supposed to be cleaning and didn't think her job description was descriptive enough. She mentioned she could not be there every day, most likely just 2 days a week. Kathleen said that she has reviewed the job with Mitzi, and that any concerns need to come to her directly. Snow removal can be done by Ed. Mitzi wants to know if she can co work with Ed? The board said that whatever Mitzi does not feel comfortable doing, Ed can do if he is willing. She can create a list with Ed, and bring it to the next meeting.

Sarah presented the board with one more bid for the bus shed from John Bauer Construction. The board would like to get another bid by the next meeting. Danny thinks he can get one from Pozzi construction for much less than the others.

**ADJOURNMENT –**

The next meeting is January 8<sup>th</sup>, 2019 at 6:00 pm at the Juntura School. A motion was made to adjourn the meeting at 8:15 pm by Candy and seconded by Ethan, 3-0 motion passed unanimously.

Respectfully submitted,

---

Sarah Erstrom, Board Clerk

---

Danny Pozzi, Board Chair

Date Approved: January 8<sup>th</sup>, 2019